

**PHOTOGRAPHIC DOCUMENT**

N°

- Transparencies
- Digital image

Date taken : .....

Photographer's Name : .....

Writings .....

Location .....

**WORK REPRODUCED**

Title .....

Date .....

Art form .....

Medium / Base / Technique .....

Size in cm (h x w x d) .....

Description (key words).....

Other Information .....

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<b>3</b>	<b>General Authorization and Work Facts Summary</b>	Banque d'Images <b>ADAGP</b> ESTATE
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**Last name, first name of the author of the works below :**

I, the undersigned (surname, first name),

rightsholder for the works described below (number of works : .....), with full authority for the commercial use of the corresponding photographic documents, in agreement with heirs of the above artist, hereby

- entrust ADAGP with the photographic documents of these works for the building-up of an Image Bank,
- authorize ADAGP to :
  - digitize the said photographic documents or undertake any required technical adaptation,
  - display low-definition digital images of these photographic documents on the Internet,
  - administer the authors' rights/copyright of these photographic documents, including through the direct or indirect distribution of the said images in accordance with the ADAGP membership agreement,
- and declare that,
  - I am the holder or assignee of the photographer(s)' copyrights
 or that :
  - I have secured the photographer(s)' permission to distribute these photographic documents over the Internet, to authorize all uses defined above and to handle the reconveyance of any copyrights to the photographer(s).
  - that the photographic materials do not infringe the rights of any third parties

Place .....

Date .....

Signature (please write "read and approved" and then sign)

<sup>1</sup> En cas de démission, l'ADAGP arrêtera de diffuser les oeuvres.

# WORKS DESCRIPTION

## DEFINITIONS OF TERMS USED

**Art Form** : painting, sculpture, drawing, installation, photography, architecture, ...

**Material/Base/Technique** : e.g. acrylic, oil on canvass, watercolor on paper, bronze, glass, ...

**Size in cm (h x w x d)** : height x width x depth in centimeters

**Writings** : transcription and place of any inscriptions, e.g. "signed and dated, bottom right: John Smith, 3/26/97".

**Location** : private collection, museum, ...

**Description (key words)** : describe the work in a few words, without making sentences, mentioning what's most important about the work (iconography, artistic movement, ...).

**Other Information** : collective work, pseudonym (if different from name given at top), any other relevant information

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